



# CITY OF MILWAUKIE

## BUDGET COMMITTEE MEETING AGENDA

*April 30<sup>th</sup> at 5:30 p.m.*

### City Hall

1. Call to Order and Roll Call
2. Approval of Prior Meeting Minutes
3. Election of Officers – Chair & Vice-Chair
4. Agree upon standard operating procedures for budget deliberation:
  - a. In order to respect each other's time and maintain coherent thought we recommend that we try and adjourn meetings by 8pm.
  - b. Requests for additional information:
    - i. A list will be maintained by staff and at the end of each meeting we will ask the committee to vote on each request with a majority required to trigger production of information that isn't readily available.
    - ii. Anything agreed to be provided prior to the next meeting will be emailed the Friday before.
  - c. In order to get through all of the presentations if a topic is generating robust discussion it will be added to a **"Parking Lot"** list that we come back to at the end of the night if time allows and/or at the future scheduled meetings.
  - d. Interim communication - Please direct all inquiries to the City Manager, Ann Ober, and Finance Director, Haley Fish, and they will coordinate with departments as needed. For inquiries to which there is a readily available answer, it will be complied and emailed to the entire group the Friday before the next meeting.
  - e. Other ?
5. Delivery City Manager's Budget Message
6. Overview of BN 2019-2020 Proposed Budget Document
7. Review Quarterly Financial Status Report for the period ending 3-31-18
8. Next meeting scheduled:  
**May 7, 2018, 5:30 p.m., Milwaukie City Council Chambers**
9. Adjourn